# AUTHORITY TO DEDUCT

I <enter employee’s name>

hereby authorise my employer <enter employer’s name>

to deduct the following amount from my wages every fortnight/month <delete where non applicable>

$ <amount>

for accommodation/rental of the property at <enter location/address of property>

SIGNED

……………………………………………

Print name

…………………………………………..

Note:

If the employee is under 18 years of age the parent or guardian must sign the authority.

The authority can be withdrawn by the employee any time by notice in writing.

Any variation to the amount must be authorised in writing by the employee.